

# Vaughn Cascade County Water & Sewer



1161 6<sup>th</sup> Ave, Vaughn, MT 59487

ph. 406-964-8880

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## APPLICATION & SERVICE AGREEMENT FORM/ NAME CHANGE

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**Return this page by mail or drop off at the Vaughn District office**

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Service Date: \_\_\_\_\_ Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_  
If Commercial, please include tax I.D.# \_\_\_\_\_

Water: \_\_\_\_\_ Sewer: \_\_\_\_\_

Name: \_\_\_\_\_ Spouse: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Employer Name & Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

The above information is to obtain utility service. The district will verify the accuracy of the above information provided by the customer. The use of false information in this application shall be grounds for denial, suspension and/or termination of utility service. We report all past due/nonpayment accounts to a Credit Reporting Agency.

Monthly billing are due on by the 25<sup>th</sup> of the following month. Payments not made within 60 days of the due date will be considered delinquent and will be subject to services being disconnected until payment is made in full or arrangements are made. Late fees: \$10 or 8% whichever is greater.

As security for the payment of the fees and charges specified in this Application and Agreement, Owners hereby grant the district a lien against the lot described herein for the amount payable in respect to the lot. The lien granted herein may be foreclosed in the manner provided for the foreclosure of construction liens under the laws of the State of Montana.

Water and Sewer service fees for all rental properties are the responsibility of the Property Owner and will be billed to them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Monthly Rate Structure: Put an X next to Utility requested.**

	<b>Residential</b>	Water: \$60.91	Sewer: \$89.97	Total: \$150.88	
	<b>Commercial</b>	Water: \$105.37	Sewer: \$123.26	Total: \$228.63	
	<b>Unoccupied</b>	Water: \$24.03	Sewer: \$56.68	Total: \$80.71	

***These rates are a monthly flat rate and are subject to change.***

Website: [vaughnwaterandsewer.com](http://vaughnwaterandsewer.com)

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Welcome to Vaughn. The water & sewer district has board meetings regarding issues of the district the 3<sup>rd</sup> Tuesday of each month at 6:00pm. We meet at the American Legion Hall between the fire department and the US Post Office. The agenda is posted at Glacier Gateway, the US Post Office and our web site 48 hours in advance. All financials, meeting minutes, & agenda are posted on our web site.

**Your utilities are billed in arrears. Example: the statement you receive is for the previous month's usage.**

**Water bills are always due on the 25<sup>th</sup> of each month.**

Face Book page: Vaughn cascade county water sewer district. We hardly post on Facebook.

Web site: [vaughnwaterandsewer.com](http://vaughnwaterandsewer.com)

## WAYS TO PAY

- Cash will only be accepted in person. For assistance please call 406-836-0902.
- Check or Money Order should be placed in the drop box or mailed.
- Debit, Credit Card, or ACH payments; All of these methods can be set up as reoccurring. Call the office at 406-964-8880 and leave a message and we will return your call to send you a link for payment via email. There is a 3% fee for Debit and Credit Cards. There is a 1% fee for ACH payments. All Debit, Credit Card, and ACH payments must have an active email address and will also be set up with paperless billing.
- Auto Bill Pay through your bank. Allow 10 days for processing and mailing to avoid late fees.

**Credit Cards:** If you would like to pay by credit card fill out the form and drop it off with the New Service Agreement. There is a 3% convenience charge per transaction.

**ACH Payments:** We now accept ACH payments with a 1% finance charge. ACH payments must have an active email address and will also be set up for paperless billing.

**Go GREEN & save \$1 on your bill:** By sending statements or invoices by email, your bill will be lowered by \$1.00. Send a note (or fill out the form below) with your next payment saying you want paperless billing and include your email address.

**WE DO NOT HAVE SET OFFICE HOURS. PLEASE CALL 406-964-8880 FOR ASSISTANCE.**

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### Sign-up Form

- Request to receive your utility bills via E-Mail
- Please fill out the form below and either mail it to above address or drop off at the district office.
- Please note that signing up for electronic billing authorizes the Vaughn Water & Sewer District to send emails to your account including the utility bill and inserts normally included in the envelope with a paper bill.
- Note: The requested information such as Account Number, Account Name and Address may be found on your current bill.

Print Name:		First	Last
Service Address:			
Utility Account#:			
Home #	Work #	Cell #	
Email Address:			
I hereby authorize the Vaughn Water & Sewer District to forward my monthly utility bills through electronic mail notification. I understand that I am responsible for notifying the district of changes or cancellation.			
Signature:		Date:	

**IMPORTANT: Please note, by registering to receive email notification you will no longer receive a paper Utility Bill.**

# Water Restriction Rules and Penalties

## Why does the district have water restrictions?

- Water is not free and costs money to make. If you prefer your bill to remain low, do your part and conserve your water usage.
- *But we don't have a meter and we pay a flat rate so we can use all the water we want?* Not true. You should always be considerate of water usage. "Flat rate" means we pay an average of all the water used. If we don't all conserve, rates will increase.

## Restrictions

- Water restrictions are in place from **June 1<sup>st</sup> through September 30<sup>th</sup>**.
- Property Owners on the North side of HWY 89 can irrigate on odd number days.
- Property Owners on the South side of HWY 89 can irrigate on even number days.
- Irrigation is permitted between 6 a.m. and 10 a.m. OR between 6 p.m. and 10 p.m. on the allowed days unless you have an in-ground automatic irrigation system. See rules below.
- No Irrigation is permitted between 10 a.m. and 6 p.m. on the allowed day.

## Rules

- **Hand Watering**

Hand watering and low-volume irrigation of plant material other than lawns or turfgrass may be done any day and at any time.

- **Permanent, In-ground, or Automatic irrigation systems**

Permanent, in-ground, or automatic irrigation systems can water every day as long as each zone is set to no more than 30 minutes. Irrigation is permitted between 6:00 p.m. and 10:00 a.m. It is not permitted between 10 a.m. and 6 p.m.

- **New Sod and Landscaping**

All watering of new sod and landscaping must be done during allowed hours. An irrigation system zone can only be operated if the new sod or plant material covers at least 50 percent of that zone.

- The establishment period starts on the date of installation and is limited to 30 calendar days.
- Day 1: Newly installed lawns and landscape materials may be irrigated immediately following installation regardless of the time of day.
- Day 2 – Day 30: New plant materials may be watered any day before 10 a.m. or after 6 p.m.

## Decorative Fountains, Car Washing, Pressure Washing, Recreation

- The use of any fountain or water feature is allowed provided it is properly maintained and also recycles water, exclusively uses reclaimed water, or provides a necessary water quality benefit.
- Car washing is allowed using hoses equipped with self-canceling or automatic shutoff nozzles, sponges, and buckets.
- Pressure washing of sidewalks, driveways, patios, and other impervious surfaces is allowed for public health and safety. Pressure washing should not be used to clean away materials that can be removed with a broom or other dry methods.
- Water slip and slides, sprinklers, and other means for recreation purposes, are encouraged and can be done any time, as long as people are present and the water is shut off when not occupied.

## Wasteful and Unnecessary Use

The following wasteful and unnecessary water use activities are prohibited, at all times, and for all property owners:

- Over-irrigating and causing ponding or adjacent property saturation. Irrigation, such as a portable sprinkler, should be applied at no more than one hour per zone.

- Allowing water to flow from an unattended hose, unless that water is discharged from a functional water-to-air air conditioning unit, residential reverse osmosis treatment system, or similar device.
- Hosing-down a driveway or other impervious surface to remove grass clippings or other debris that can be removed with a broom or other dry methods.
- Hosing-down a building or other structure to remove cobwebs or other material that can be removed with a broom or other dry methods.
- Allowing water to flow from a broken sprinkler head, outdoor faucet, or other malfunctioning plumbing or irrigation system component, after receiving verbal or written notice of the malfunction from the Vaughn Water and Sewer District.
- Allowing water to be dispersed without any practical purpose to the water user
- Allowing water to be dispersed in a grossly inefficient manner.
- Allowing water to be dispersed to accomplish a purpose for which water use is unnecessary or which can be readily accomplished through alternative methods without water use.

## Penalties

- Notice of violations (citations) are issued to the property owner(s) on record and assessed penalties as indicated below:
- **1st Violation** – Verbal and or Written Notice
- **2nd Violation** – Verbal and or written Notice with \$50 Penalty
- **3rd Violation** - Verbal and or written Notice with \$100 Penalty
- **4th Violation** - Verbal and or written Notice with \$150 Penalty
- **All Additional Violations** - \$200 Penalty
- **Termination:** Vaughn Cascade County Water & Sewer District may terminate service for up to 7 consecutive days for continuing violations after penalties are assessed. Service will remain off until any delinquent penalty or other assessment is paid in full, including a charge for reconnection. The decision to terminate water service is not taken lightly and will occur when other enforcement measures have not been effective. The district will consider all of the following as part of its decision regarding appropriate remedies to employ:
  - Prior enforcement remedies applied.
  - Public health and safety.
  - Amount of water being used in violation.
  - Impact of the violation.
- If a user (property owner) has not violated this ordinance for two consecutive years from the date of the last violation, the next violation will be considered that user's first offense.

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## CodeRED:

CodeRed is an emergency response system to keep you informed regarding water and sewer issues for the District. Such as broken water or sewer lines, boil water notices, well issues and flushing of hydrants, etc.

***Rules & Regulation require all customers to sign up for Code Red for alerts and emergency pertaining to the water and sewer system.***

You can sign up online at [www.vaughnwaterandsewer.com](http://www.vaughnwaterandsewer.com) or by completing this form and returning to the Vaughn Water & Sewer office.

## Contact Information:

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**\*NAME:** First and Last or Business Name

\_\_\_\_\_

Property Address:

\_\_\_\_\_

Account #

Please check all that apply and put your number and/or email address.

\_\_\_\_\_  \_\_\_\_\_  \_\_\_\_\_

Text Message Number      Voice Alert Number      E-mail Notification

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## Terms and Conditions

By providing your phone number and your consent, you have agreed to receive automated text messages, emails, and/or phone calls from Vaughn Cascade County Water and Sewer District (VWS) for alerts relating to water and sewer. VWS texts, emails, and calls may be made via an Automatic Telephone Dialing System (ATDS) and/or an artificial or prerecorded voice.

VWS does not charge for the Service, but your carrier's standard messaging charges may apply. You agree that you are responsible for paying your carrier's charges to use the Service.

Vaughn Water & Sewer values your privacy. The information we collect is kept confidential and we take reasonable and appropriate steps to protect the information that you share with us from unauthorized access or disclosure.

I have read and understand the terms and conditions.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date